

# Contract Notice (below OJEU threshold)

## Section I: Contracting Change authority

### I.1) Name and addresses

Scottish Federation Of Housing Associations

Sutherland House, 149 St Vincent St

Glasgow

G2 5NW

UK

Telephone: +44 1413328113

E-mail: [info@sfha.co.uk](mailto:info@sfha.co.uk)

NUTS: UK

Internet address(es)

Main address: <https://www.sfha.co.uk>

Address of the buyer profile: [http://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA29004](http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA29004)

### I.2) Joint procurement

The contract is awarded by a central purchasing body

### I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge at:

<http://www.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be sent electronically to:

<http://www.publiccontractsscotland.gov.uk/>

### I.4) Type of the contracting authority

Body governed by public law

### I.5) Main activity

Housing and community amenities

## Section II: Object

### II.1) Scope of the procurement

#### II.1.1) Title

Test - Gas Service & Repairs Contract 2018-2023

#### II.1.2) Main CPV code

50720000

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Gas Services and Reactive Repairs and Ad-hoc Boiler & Full System Renewal Contract to approximately 1000 (Gas) dwellings, generally within the operational area but may include a wider geographical area in future

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

50720000

### **II.2.3) Place of performance**

NUTS code:

UKM82

UKM76

Main site or place of performance:

Domestic dwellings, generally within the operational area but may include a wider geographical area in future.

### **II.2.4) Description of the procurement**

Gas Services and Reactive Repairs and Ad-hoc Boiler & Full System Renewal Contract to approximately 1000 (Gas) domestic dwellings.

Servicing works will be completed within a 10 month programme to allow for access and 100% completion of all servicing to all properties. The contract will be 36 months contract with option of 2 x single year extensions (Servicing and Safety checks to be carried out as per the provide schedule and programme to be provided by the HA)

### **II.2.5) Award criteria**

Criteria below:

Quality criterion: Quality / Weighting: 60%

Cost criterion: Cost / Weighting: 40%

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36

This contract is subject to renewal: Yes

Description of renewals:

The contract will be 36 months contract with option of 2 x single year extensions.

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 6

Objective criteria for choosing the limited number of candidates:

As stated in the ESPD Guidance Document.

### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **Section III: Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

As stated within the ESPD Module attached to this notice.

##### **III.1.2) Economic and financial standing**

List and brief description of selection criteria:

As stated within the ESPD Module attached to this notice.

##### **III.1.3) Technical and professional ability**

List and brief description of selection criteria:

As stated within the ESPD Module attached to this notice.

#### **III.2) Conditions related to the contract**

##### **III.2.2) Contract performance conditions**

KPI's for monitoring the contract will be presented at stage 2

### **Section IV: Procedure**

#### **IV.1) Description**

##### **IV.1.1) Type of procedure**

Restricted procedure

##### **IV.1.8) Information about Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

#### **IV.2) Administrative information**

##### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date: 29/03/2019

Local time: 12:00

##### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

Date: 26/04/2019

##### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

EN

##### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

## **Section VI: Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published:

May 2023

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Please ensure that you follow the instructions provided in the ESPD Module instructions. Please ensure that you attach the requested supporting information to the ESPD response, failure to do so may result in your ESPD not being scored and removal from the process.

Ensure that in your response to all the standard questions 2A14 to 3D15, whatever your response, when asked Is this information available electronically or would you like to upload evidence at this point? that you either select: Yes or No as appropriate or the ESPD will not be able to be saved & locked for submission.

Question [4A1a] Enrolment in a relevant professional register – we are looking for you to provide your company registration number?

Question [4A1b] Enrolment in a trade register – we are looking for you to provide your H&S certificate type and number, NICEIC &/or SELECT Number

Question 4C2 - Technicians or technical bodies for quality control and Question 4C6 - Educational and professional qualifications. YOU MUST COMPLETE THE TECHNICIANS & TECHNICAL BODIES TABLE USING N/A IN ALL SECTIONS TO BE ABLE TO SAVE & LOCK THE ESPD RESPONSE.

NOTE: To register your interest in this notice and obtain any additional information please visit the Scotland Training Web Site at [https://scotlandtraining.klickstream.com/Search/Search\\_Switch.aspx?ID=548325](https://scotlandtraining.klickstream.com/Search/Search_Switch.aspx?ID=548325).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at [https://scotlandtraining.klickstream.com/sitehelp/help\\_guides.aspx](https://scotlandtraining.klickstream.com/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see: <http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2361>

A summary of the expected community benefits has been provided as follows:

Details will be provided at stage 2 of the process.

(SC Ref:548325)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Scottish Federation Of Housing Associations

Sutherland House, 149 St Vincent St

Glasgow

G2 5NW

UK

Telephone: +44 1413328113

Internet address(es)

URL: <https://www.sfha.co.uk>

**VI.5) Date of dispatch of this notice**

27/09/2018